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ST. PAUL, MINNESOTA

UNITED STATES DISTRICT COURT
DISTRICT OF MINNESOTA

IN RE:
U.S. MARSHAL SCREENING STATIONS
PROTOCOL IN ALL U.S. COURTHOUSES IN
THE DISTRICT OF MINNESOTA

ADMINISTRATIVE ORDER

1. **Screening Required.** All persons entering a U.S. Courthouse in the District of Minnesota must have their person and belongings screened.

All persons entering a U.S. Courthouse in the District of Minnesota must enter the courthouse through a U.S. Marshals Service (USMS) or Federal Protective Service (FPS) Screening Station, unless otherwise authorized by the Chief Judge.

2. **Prohibited Items.** All persons entering a U.S. Courthouse in the District of Minnesota are prohibited from entering the building and building grounds with any form of weapon, explosive, or destructive device, and other material. Examples:

(a) Guns and firearms (e.g., BB guns, flare pistols, pellet guns, ammunition, stun guns, gun lighters, replicas).

(b) Bladed, edged, or sharp objects (e.g., axes, hatchets, bows and arrows, drills, ice picks, knives, box cutters, swords, knives of any size, razors except for razors used for personal grooming by individuals using the fitness center for showers associated with exercising).

(c) Club-like items and striking devices (e.g., billy clubs, brass knuckles, nightsticks, hammers, martial arts weapons).

(d) Explosive material (e.g., ammunition, blasting caps, fireworks, flares, realistic replicas of explosives).

(e) Incendiaries (e.g., fuels, gasoline, realistic replicas of incendiaries).

(f) Personal protection chemical agents (e.g., mace, pepper spray), except that tenants of any federal courthouse in the District of Minnesota may carry chemical agents for personal protection if done in compliance with all local laws. Tenants must maintain personal protection chemical agents in a holster or carrying case and notify the Court Security Officer before entering the screening station. **Note:** Visitors may **not** bring such items into the facility.

3. **Screening Exemptions.** The following persons are exempt from screening, so long as they display an official Judicial or Agency credential that establishes their identity:
 - a. Eighth Circuit Court of Appeals Judges and U.S. District Judges, Senior U.S. District Judges, U.S. Magistrate Judges, and U.S. Bankruptcy Judges for the District of Minnesota.
 - b. The U.S. Marshal for the District of Minnesota;
 - c. The U.S. Attorney for the District of Minnesota; and
 - d. The Federal Defender for the District of Minnesota.

4. **Courthouse Employee Screening Procedures.** Upon the display of official credentials, employees of any tenant of a U.S. Courthouse will not be required to remove their belts, shoes, or other accessories when being screened at a USMS or FPS Screening Station, unless a Deputy U.S. Marshal, Court Security Officer, or FPS agent deems such additional screening to be necessary.

5. 4. Sanction for Noncompliance. Security personnel may confiscate or prohibit any item or substance that:

(a) is determined to be unsafe or suspicious, or

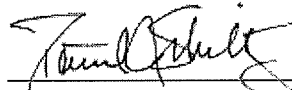
(b) could be used as a weapon.

Any person who fails to comply with this Administrative Order may be found in contempt of court and be subject to sanctions.

This order supersedes and vacates the November 1, 2022 order, titled “U.S. Marshal Screening Stations Protocol in all U.S. Courthouses in the District of Minnesota” and any other order pertaining to security protocols at USMS/FPS screening stations in any U.S. Courthouse in the District of Minnesota.

This order shall be effective January 22, 2024.

Dated: January 11, 2024



Patrick J. Schiltz, Chief Judge
United States District Court