



United States District Court
District of Minnesota
Patrick J. Schiltz, Chief Judge
Kate Fogarty, Clerk of Court
612-664-5000

Warren E. Burger Federal
Building and U.S.
Courthouse
316 North Robert Street
Suite 100
St. Paul, MN 55101

Edward J. Devitt U.S.
Courthouse and Federal
Building
118 South Mill Street
Suite 212
Fergus Falls, MN 56537

Gerald W. Heaney
Federal Building and U.S.
Courthouse and
Customhouse
515 West First Street
Suite 417
Duluth, MN 55802

Diana E. Murphy United
States Courthouse
300 South Fourth Street
Suite 202
Minneapolis, MN 55415

INSTRUCTIONS FOR SUBMITTING LETTERS IN SUPPORT OF APPLICANTS FOR U.S. MAGISTRATE JUDGE

To submit a letter in support of an applicant for U.S. Magistrate Judge, please choose **one** of the following delivery methods for your letter:

1. Send the letter via email to the following email address. Please provide in the subject line, "Letter in Support for NAME."

meritselectionpanel@mnd.uscourts.gov

2. Deliver the letter via U.S. Mail or courier to the following address:

U.S. District Court, District of Minnesota
ATTN: Deborah Morse, Human Resources Manager
U.S. Courthouse
300 S. 4th St., Ste. 202
Minneapolis, MN 55415

If possible, please deliver your letter by March 1, 2024.

All letters received for an applicant will be provided with the applicant's application materials for the Panel's consideration.